

Muirfield Association, Inc.

Minutes of Board of Directors Meeting

Meeting Date: November 21, 2019

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. **CALL TO ORDER**

Meeting called to order at 4:30 p.m. by Board President Robert Fathman. Directors attending: Valerie Brown Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner, & Michael Russell, Staff attending: Walter Zeier, Kathy Carney and Chris Carter. Legal Counsel: Jeffrey Kaman. Other's attending: Muirfield Grounds and Facilities Committee Members Chair, Pam Ellinger and Muirfield Social Activities Committee Chair, Ray DiRossi.

2. **MINUTES OF LAST MEETING**

The minutes of the September 19, 2019 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the September 19, 2019 Board of Directors Meeting, Mr. Oleksa seconded the motion. All in favor. Motion approved.

3. **COMMITTEE REPORTS**

Grounds & Facilities Committee:

Ms. Ellinger presented the Committee report to the Directors via email. Ms. Ellinger reported the committee discussed twenty three of Muirfield Village entrances. Discussion followed.

Ms. Ellinger reported the resident survey for the 2019 pool season has been completed. Residents will be sent a link via email to participate in the survey on November 26, 2019.

Civic Action Committee:

Dr. Fathman presented the committee report to the Directors via email.

Social Activities Committee:

Mr. DiRossi reported the following events planned for 2020. All dates are subject to change. Spring Egg Hunt (Saturday, April 14, 2020), Smuirfield Wedge & Chip Golf Challenge (Saturday, May 24, 2020), Muirfield Gardening Competition (Spring TBD), Garage Sale Day (Saturday, June 13, 2020), Bike Parade (Morning of Saturday July 11, 2020), Muirfield Summer Yoga/Fitness Series (June/July/August), Fishing Derby (August), Progressive Muirfield Mixer (September/October), Halloween Bark at the Park/Costume Contest (October), Holiday Light Competition (1st week of December), Brunch with Santa (mid-December)

Mr. DiRossi presented the proposed 2020 Muirfield Social Activities budget. After discussion, Mr. Reiner moved to approve \$3,075.00 for MSAC. Mr. Oleksa seconded the motion. All in favor. Motion approved.

Mr. DiRossi requested Mr. Grant Mooi to be appointed to the Muirfield Social Activities Committee. Discussion followed. Dr. Fathman moved to appoint Mr. Mooi to the committee. Ms. Brown seconded the motion. All in favor. Motion approved.

Design Review Committee:

Mr. Zeier presented the list of plans the Design Control Committee reviewed September 1, 2019 through October 31, 2019. Since January 1, 2019, 472 requests have been reviewed by the Committee. 431 requests have been approved with a 91% approval rating. Discussion followed.

4. **OFFICERS/MANAGEMENT/LEGAL REPORT**

Treasure's Report:

Ms. Chinnici-Zuercher presented Profit & Loss Statement and Balance Sheet for the period ending October 31, 2019. There were no questions.

Ms. Chinnici-Zuercher presented the proposed Capital Expenditures Report After discussion, Ms. Linehan moved to approve the 2020 Capital Expenditures Report Mr. Reiner seconded the motion. All in Favor. Motion approved.

Ms. Chinnici-Zuercher presented the proposed Operating Budget for 2020. After discussion, Mr. Reiner moved approve the 2020 Operating Budget and the Assessment to Owners as presented. Ms. Brown seconded the motion. All in favor. Motion passed.

General Manager's Report:

Mr. Zeier reported the current costs of mailbox replacement. Discussion followed. Due to rising costs Mr. Russel moved to increase the costs of repairs and replacements. Mr. Gaydos seconded the motion. Mr. Reiner abstained. All others in favor. Motion approved.

Mr. Zeier reported multiple repairs that will be required for the hot tub at the Holbrook Recreational Complex. Discussion followed. Mr. Oleksa moved to remove the hot tub. Mr. Gaydos seconded the motion. All in favor. Motion approved.

President's Report:

Dr. Fathman opened discussion of appointing the Nominating Committee. Discussion followed.

Ms. Chinnici-Zuercher moved to appoint Mr. Tom Oleksa (*Chairperson*), Ms. Paula Linehan, and Ms. Diana Evans to the committee. Mr. Reiner seconded the motion. All in favor.

5. **NEW BUSINESS**

Mr. Russel moved to approve an additional \$1,000 to the Muirfield Social Activities Committee 2020 operating budget. Ms. Brown seconded the motion. All in favor. Motion approved.

6. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 6:57

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.